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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, August 22, 2018 at 12:00 p.m.
PLACE:	Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware
MINUTES APPROVED:	September 26, 2018

MEMBERS PRESENT

Dr. Todd Grande, Ph.D., LCDP, **President**
Mary Caroselli, LMFT, **Secretary**
Daniel Cooper, LPCMH
Dr. Julius Mullen, Ed. D., LPCMH
Dr. Margaret Prouse, Ed.D, Public Member
Ruth Banta, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Lisa Smith, Administrative Specialist II
Alison Warren, Administrative Specialist III

MEMBERS ABSENT

Dr. Rosemary Madl-Young, Ph.D., LCDP, **Vice-President**

CALL TO ORDER

Dr. Grande called the meeting to order at 12:01 p.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the June 27, 2018 meeting minutes. Ms. Banta moved, seconded by Dr. Prouse, to approve the June 2018 meeting minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

The members of the Board reviewed the tabled LPCMH application for Shanna Staples. Mary Caroselli made a motion, seconded by Dr. Mullen to approve the application. By unanimous vote, the motion carried.

The members of the Board reviewed the tabled LCDP application for Catherine Devaney-McKay. Daniel Cooper made a motion, seconded by Dr. Grande to approve the application. By unanimous vote, the motion carried.

NEW BUSINESS

Review Application(s) for LPCMH Licensure

Dr. Mullen made a motion, seconded by Daniel Cooper to approve the LPCMH application submitted by Laura Harper. By unanimous vote, the motion carried.

Daniel Cooper made a motion, seconded by Dr. Mullen to approve the LPCMH application submitted by Patricia Robbins. By unanimous vote, the motion carried.

Dr. Mullen made a motion, seconded by Dr. Prouse to approve the LPCMH applications submitted by Jo Lynn Bitler, Katherine McHugh and Nina Licht. By unanimous vote, the motion carried.

The members of the Board reviewed and discussed the LPCMH application submitted by Edith Anenih. Daniel Cooper made a motion, seconded by Dr. Prouse to approve the application contingent on submission of a breakdown of Ms. Anenih's supervised hours. By unanimous vote, the motion carried.

The members of the Board reviewed and discussed the LPCMH application submitted by Herman Ortez. Daniel Cooper made a motion, seconded by Dr. Prouse to table the application in order for Mr. Ortez to be able to submit additional documentation to show that he has the education that meets the Boards requirements. By unanimous vote, the motion carried.

Review of Application(s) LMFT Licensure

Daniel Cooper made a motion, seconded by Dr. Prouse to approve the LMFT applications submitted by Ezekiel Elisio and Amy Cole-Kirby. By unanimous vote, the motion carried.

Daniel Cooper made a motion, seconded by Mary Caroselli to approve the LMFT application submitted by Jeanne Mayo. By unanimous vote, the motion carried.

Review of Application(s) LCDP Licensure

Mary Caroselli made a motion, seconded by Dr. Prouse to approve the LCDP application submitted by Rosie Woolford. By unanimous vote, the motion carried.

Review of Application(s) LAMFT Licensure

Daniel Cooper made a motion, seconded by Mary Caroselli to approve the LMFT application submitted by Cheryl Wagner. By unanimous vote, the motion carried.

Review of Application(s) LACMH Licensure

Daniel Cooper made a motion, seconded by Dr. Prouse to approve the LACMH application submitted by Erin McCloskey. By unanimous vote, the motion carried.

Daniel Cooper made a motion, seconded by Mary Caroselli to approve the LACMH application submitted by Affiong Oduok. By unanimous vote, the motion carried.

Dr. Grande made a motion, seconded by Dr. Mullen to approve the LACMH application submitted by Shannon Tarolli. By unanimous vote, the motion carried.

Review of Application(s) LPAT Licensure

Daniel Cooper made a motion, seconded by Dr. Mullen to approve the LPAT application submitted by Nicole Luther. By unanimous vote, the motion carried.

Ratification of LPCMH Licensure by Reciprocity – Nicole Replogle

Dr. Prouse made a motion, seconded by Mary Caroselli to ratify the LPCMH application submitted by Nicole Replogle. By unanimous vote, the motion carried.

Review of Continuing Education Request(s)

Daniel Cooper made a motion, seconded by Dr. Prouse to approve the continuing education request submitted by Erin Barker-Gale: Online Learning/ Cecil County Public Library. By unanimous vote, the motion carried.

The members of the Board reviewed and considered the Supervision Change Request submitted by Debra Hutz. Daniel Cooper made a motion, seconded by Dr. Prouse to approve the Supervision Change Request. By unanimous vote, the motion carried.

The Board members reviewed the Hardship request letter submitted by DeShonda Jones. Mary Caroselli made a motion, seconded by Dr. Prouse to table the discussion pending additional information in regard to Ms. Jones time spent outside of the U.S. By unanimous vote, the motion carried.

Ratification of Application(s) for LPCMH Upgrade

Dr. Prouse made a motion, seconded by Ms. Banta to approve the LPCMH Upgrade for Crysta Harris. By unanimous vote, the motion carried.

CORRESPONDENCE

There was no correspondence before the Board to review or discuss.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board for discussion.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The Board's next meeting is scheduled for September 26, 2018, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

ADJOURNMENT

Dr. Prouse made a motion, seconded by Ms. Banta, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 1:09 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Smith". The signature is written in a cursive, flowing style.

Lisa Smith
Administrative Specialist II
Board of Mental Health and Chemical Dependency Professionals

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.